

September 23, 2021
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Rick Nannie
Elmer Pullen
Jim Clark
Sidney Miller

Executive Director:

Mike Pietrowski

CFO:

Jean Hurford

Operations Manager:

Tony Smith - ABSENT

Human Resource:

Aaron Hodge

Public Relations Coordinator:

Ron Gorst

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:00 a.m.

Item: Minutes from August 19, 2021

Jim Clark motioned to amend the minutes due to error due to showing Rick Nannie present for August 10th meeting. Sidney Miller seconded the motion. All in favor. Motion amended.

Item: Check Register and Financial Register

Rick Nannie motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Action on Resolution number 112: Resolution Authorizing Jean Hurford as Shawnee Mass Transit Districts IMRF authorized agent.

Nancy Doss introduced number 112. All elected board members vote to be approved. Sidney Miller motioned to approve the vote. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Action on Resolution number 113: Resolution Authorizing submittal of the application dated August 30, 2021 for a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation's general authority to make such Grants.

Nancy Doss introduced number 113. All elected board members vote to be approved. Jim Clark

motioned to approve the vote. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resource update which included hiring of 6 drivers and 3 incidents resulting in injuries.

Item: Public Relations Update

Ron Gorst provided the Public Relations Update which included ideas on creating a new company slogan to help people better understand all we have to offer. Also looking into a new phone system due to limited features currently with system we currently have. Since last meeting we have lost 1 dispatcher and moved a billing employee to dispatch permanently.

Item: Operations Update

Tony Smith provided the Operations update which included that operations and county supervisors have been busy helping with routes to insure no routes to get canceled due to staffing issues.

Item: Fleet Management Update

Jon Murrie provided the Fleet Manager Update which included 1 bus down for repair due to needing a new engine, we are getting prices now for replacement. There have been 2 incidents since the last board meeting, we had a bus rear ended in Metropolis while waiting at a red light and we had a bus that hit mirrors with a truck south of Mounds, both were fixed right away and put back on the road.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update which included that the IPTA conference went very well for all the admin team. Bus Shelter has been ordered and will be placed in a high demand area.

Item: Adjournment

At 9:51 AM Sidney Miller motioned to adjourn. Jim Clark seconded the motion. All in Favor. Motion passed.

Jim Clark, Secretary